



# **CAMBRIDGE** CITY COUNCIL

---

## **INFORMATION PACK**

**Date:** Thursday, 14 July 2016

### **SEATING PLAN FOR COUNCIL CHAMBER**

*(Pages 5 - 6)*

### **LEAD COUNCILLORS FOR 2016-17**

*(Pages 7 - 8)*

### **MINUTES - EXTRAORDINARY COUNCIL MEETING 26.5.16 - 3PM**

*(Pages 9 - 14)*

**LIBERAL DEMOCRAT AMENDMENT - RECOMMENDATION OF THE  
EXECUTIVE - ITEM 3B**

*(Pages 15 - 16)*

**LIBERAL DEMOCRAT AMENDMENT - RECOMMENDATION OF THE  
EXECUTIVE - ITEM 3C**

*(Pages 17 - 18)*

**LIBERAL DEMOCRAT AMENDMENT - RECOMMENDATION OF  
COMMITTEE FOR ADOPTION - ITEM 4C**

*(Pages 19 - 22)*

**AGENDA ITEMS 6A AND 6C: BRIEFING NOTE FOR MOTION ON EU  
REFERENDUM**

*(Pages 23 - 24)*

**AGENDA ITEM 6B: BRIEFING NOTE FOR MOTION ON VIABILITY  
ASSESSMENTS**

*(Pages 25 - 26)*

**LABOUR ALTERATION TO MOTION 6A: EU CITIZENS AND HATE  
CRIME**

*(Pages 27 - 28)*

**LABOUR AMENDMENT TO MOTION 6B: VIABILITY ASSESSMENTS**

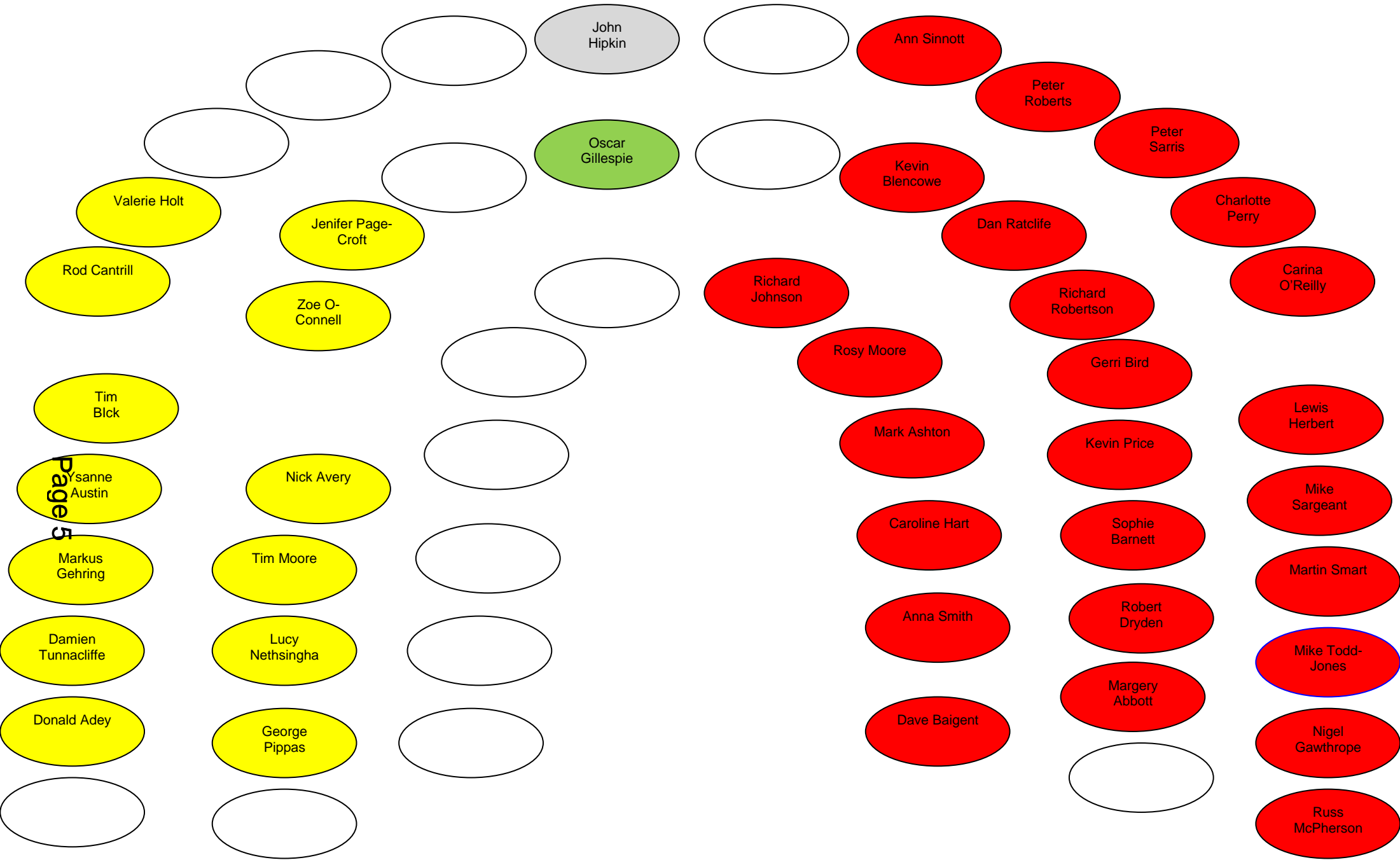
*(Pages 29 - 30)*

**ORAL QUESTIONS**

*(Pages 31 - 34)*







The Mayor's  
Chaplain

The Deputy  
Mayor  
Marie-Louise  
Holland

The Mayor  
Jeremy  
Benstead

The Chief  
Executive

Head of  
Legal  
Services

This page is intentionally left blank

Lead councillors provide extra capacity for executive councillors and make a very useful added contribution to support and help shape work on the council's priorities in the policy areas designated to them.

The lead councillors for 2016/17 and their areas of focus are:

- **Anti-poverty:** [Cllr Ann Sinnott](#)
- **Community safety/domestic violence:**  
[Cllr Ann Sinnott](#)
- **Climate change:** [Cllr Rosy Moore](#)
- **Cycling:** [Cllr Anna Smith](#)
- **Disability:** [Cllr Gerri Bird](#)
- **Equalities:** [Cllr Dan Ratcliffe](#)
- **Homelessness and refugees:**  
[Cllr Rosy Moore](#)
- **Recycling:** [Cllr Charlotte Perry](#)
- **Standards:** [Cllr Russ McPherson](#)
- **Health and wellbeing:** [Cllr Margery Abbott](#)

This page is intentionally left blank



**COUNCIL**

26 May 2016  
3.00 - 4.00 pm

**Present:** Councillors Abbott, Adey, Ashton, Austin, Avery, Baigent, Barnett, Benstead, Bick, Bird, Blencowe, Cantrill, Dryden, Gawthroe, Gehring, Gillespie, Hart, Herbert, Holland, Holt, Johnson, McPherson, R. Moore, T. Moore, Nethsingha, O'Connell, O'Reilly, Page-Croft, Perry, Pippas, Price, Ratcliffe, Roberts, Robertson, Sargeant, Sarris, Sinnott, Smart, Smith, Todd-Jones and Tunnacliffe

<b>FOR THE INFORMATION OF THE COUNCIL</b>
---

**16/39/CNL Apologies for Absence**

Apologies were received from Councillor Hipkin.

**16/40/CNL Declarations of Interest**

Councillor	Item	Interest
Ratcliffe	16/42/CNL	Director of Cambridge Live
Smith	16/42/CNL	On selection board for Cambridge Live

**16/41/CNL Public Questions Time - see at the foot of the agenda for details of the scheme**

Mr Smith addressed the Council and made the following statement:

- i. He attended on behalf of the Showmen's Guild with his colleague Jane Brown.
- ii. He was aware of the terrible circumstances which occurred last November which lead to severe injuries to a user of the public which was a sad event and was now being resolved through insurance.
- iii. The Health and Safety Executive issued an improvement notice to Cambridge Live, the organisers of the event, to better control vehicle movements.
- iv. No notice was issued to the Showmen or to the driver of the vehicle.
- v. The Visit Cambridge website one hour ago reported on Midsummer Fair and that the ancient fair had been visiting Cambridge for the last 800 years and had all rides associated with a traditional fair. There was a sad

note at the bottom of the webpage that there would be no funfair rides this year.

- vi. The Council have admitted and accepted that the numbers attending Midsummer Fair would be so far down that they reduced rents to store holders by 33%.
- vii. Could Councillor Johnson tell the Council what answer Cambridge Live and his Officers gave him since the Health and Safety Executive issued the Improvement Notice and why there had been no discussion of the transport issue with the Health and Safety Executive.
- viii. There had been no contact with the Showmen whose families had 150 years' experience of moving on and off land for this event and had week after week of this experience. Why those meetings were not held, what Officers told him was the reason for that and if he did ask Officers why he did not ask that important question.

The Executive Councillor for Communities responded with the following:

- i. Understood that the decision taken regarding the funfair was a major disappointment to the Showman's Guild and many of their members.
- ii. The decision made not to go ahead with the funfair was to uphold public safety and this was the Council's number one priority.
- iii. Cambridge Live and Officers came to the conclusion in the time available that the funfair or a smaller fair could not comply with advice.
- iv. The decision was made in March to allow alternative arrangements to be made, whilst respecting the fact that there would be impacts on the Showman Guild members.
- v. The Common had been offered so that it could be used in August. A response had not been received.
- vi. The Council was committed to a Midsummer Fair in 2017.
- vii. He re-iterated that the decision made regarding the funfair was for one year only and it was hoped that the Council and the Showmen could move forward and work in partnership.

Mr Smith addressed the Council and made the following supplementary points:

- i. He had not seen an offer for August Bank Holiday but was aware that an alternative would be made available.
- ii. The spirit of moving forward was what the Showmen wanted.
- iii. Requested that the Executive Councillor instruct his Officers to meet with the Showman Guild and the Health and Safety Executive to see how a fair could be held in June. HSG175 stated that the responsibility of a fair lies with the organiser. The Guild would organise and would be responsible for the fair.
- iv. If a meeting could not resolve the issue then at least they had tried.

- v. Cambridge City Council is a Council that delivers.

The Executive Councillor for Communities responded with the following:

- i. He had discussed with Officers and remained of the view that the right decision had been made in March because of the time available.
- ii. Less than 4 weeks to go was less than adequate time to review the decision.
- iii. Midsummer fair has had a funfair element for the last 100-200 years however it was not set out in the Charter that the fun fair needed to be provided.
- iv. The Council had a responsibility to uphold public safety.
- v. A meeting would be set up for the 2017 fun fair.

**16/42/CNL To consider the following Notice of Motion, notice of which has been given by:**

Councillor Dryden proposed and Councillor Ashton seconded the following motion:

That this Council strongly urges Councillor Johnson to reverse the Executive Decision taken by him on 22<sup>nd</sup> March 2016 to remove the funfair element from Cambridge Midsummer Fair. The Council also urges Councillor Johnson to instruct officers to find forthwith a way in which the full fairground can be held at that historic and popular local event.

Councillor Johnson proposed and Councillor Herbert seconded the following amendment to the motion (deleted text ~~struck through~~ and additional wording underlined)

~~That this Council strongly urges Councillor Johnson to reverse the Executive Decision taken by him on 22<sup>nd</sup> March 2016 to remove the funfair element from Cambridge Midsummer Fair. The Council also urges Councillor Johnson to instruct officers to find forthwith a way in which the full fairground can be held at that historic and popular local event.~~

This Council notes:

- An Executive Decision was made on 22nd March 2016 by the Executive Councillor for Communities cancelling with regret the funfair element of Midsummer Fair in 2016;

- This decision was made following the conclusion reached by the Council that more planning time is required to ensure the funfair element of Midsummer Fair can be run safely by the Council and in line with guidance from the Health and Safety Executive;
- The historic Midsummer Fair Market, commonly known as the 'pot fair', is planned to take place during 22nd and 27th June 2016 and will include the traditional civic proclamation of the Fair by the Mayor;

This Council further notes:

- Its commitment to the long term future of Midsummer Fair – including a funfair;
- That it, and the Council's contractor Cambridge Live, will work with the Showmen's Guild of Great Britain, and all the stakeholders involved in Midsummer Fair, to put in place a sustainable approach to delivering the Fair for the 2017 event and beyond, and
- That final proposals for the 2017 event will be brought to Community Services Scrutiny Committee for discussion and approval.

**Resolved by** (26 votes to 0) to note:

- i. An Executive Decision was made on 22nd March 2016 by the Executive Councillor for Communities cancelling with regret the funfair element of Midsummer Fair in 2016;
- ii. This decision was made following the conclusion reached by the Council that more planning time was required to ensure the funfair element of Midsummer Fair could be run safely by the Council and in line with guidance from the Health and Safety Executive;
- iii. The historic Midsummer Fair Market, commonly known as the 'pot fair', was planned to take place between the 22nd and 27th June 2016 and would have included the traditional civic proclamation of the Fair by the Mayor;

Council further noted:

- iv. Its commitment to the long term future of Midsummer Fair – including a funfair;
- v. That it, and the Council's contractor Cambridge Live, would work with the Showmen's Guild of Great Britain, and all the stakeholders involved in

- Midsummer Fair, to put in place a sustainable approach to deliver the Fair for the 2017 event and beyond, and
- vi. That the final proposals for the 2017 event would be brought to Community Services Scrutiny Committee for discussion and approval.

The meeting ended at 4.00 pm

**CHAIR**

This page is intentionally left blank

**Liberal Democrat Amendment to Recommendation of the Executive  
Item 3b - Revenue and Capital Outturn, Carry Forwards and  
Significant Variances – all General Fund Portfolios**(additional  
wording underlined)

Proposed by Councillor Cantrill and seconded by Councillor Bick.

**Accordingly, Council is recommended to:**

- i. Agree the carry forward requests, totalling £485.3K revenue funding from 2015/16 to 2016/17 as detailed in Appendix C.
- ii. Agree the carry forward requests of £18,616k (including £2,171k relating to the Housing Capital Investment Plan) capital resources from 2015/16 to 2016/17 to fund rephrased net capital spending as detailed in Appendix D – Overview.
- iii. The council expresses concern on the delay of elements of the Councils Capital Plan, particularly in relation to areas such as EIP, 20 mph and cycling projects, that have a direct impact on residents day to day lives. This is despite the fact that the Council ‘paused’ the budget for EIP, during the financial year 2015/2016. The Council asks for a specific report to be brought to Strategy and Resources Committee identifying the reasons for the delays and setting out what actions need to be taken to address the issues.

This page is intentionally left blank



**Liberal Democrat Amendment to Recommendation of the Executive  
Item 3c - Annual Treasury Management Report 2015/16** (additional  
wording underlined)

Proposed by Councillor Cantrill and seconded by Councillor Bick.

**Accordingly, Council is recommended to:**

- i. Approve the report which included the Council's actual Prudential and Treasury Indicators for 2015/16.
- ii. The council notes the economic and financial uncertainty that has been created by the Referendum vote to leave the EU. The Council asks for a specific report on the impact on the council's finances of the decision, to be brought to the next Strategy and Resources committee

This page is intentionally left blank

## **Liberal Democrat Amendment to Recommendation of Committees for Adoption Item - 4c – Review of Members Allowances Scheme**

(additional wording underlined, deleted text struck through)

Proposed by Councillor Cantrill and seconded by Councillor Bick.

**Resolved** to recommend to Council:

To adopt the amended interim recommendations of the Independent Remuneration Panel:

### **Basic Allowance**

- i. The Area Committee Allowance be removed and the sum consolidated into the Basic Allowance.
- ii. ~~(By 4 votes to 2) The Basic Allowance be re-aligned to the National Living Wage and thereafter be indexed in line with National Living Wage increases in order to rectify the anomalous situation which has arisen through failing to index link Councillors' Allowances. By 1<sup>st</sup> April 2016 the national minimum wage will have increased by 25.6% from £5.73 per hour in 2008, (when current Allowance payments were last set) to £7.20 per hour. The Basic Allowance should be increased by the same percentage to £4,300 with effect from the 2016/17 municipal year. That the Basic Allowance is increased by 14% – this would increase basic allowance of £3199 to £3647 with effect from the 2016/17 municipal year. The increase reflects the pay increase of the lower staff salary bands between 2008 – 2015 – taking into account the impact of the introduction of the Living Wage within the authority.~~

2.2 of the recommendation is adjusted accordingly.

- iii. (By 4 votes to 2) This increase be applied immediately, in full, since it will only bring the Basic Allowance closer to, rather than on a par with, that paid to Members of comparable Councils.

## **Special Responsibility Allowances (SRAs)**

- iv. As an interim measure, pending the outcome of a more comprehensive review of SRA payments, that the Planning Committee Chair's SRA be increased by £1,000 to £3,226 pa to bring the allowance payment for this role closer to that paid by comparable authorities. That other allowances for the Planning Committee (ie for Vice-chair and Members) remain the same.
- v. As an interim measure, that SRAs be removed from Vice Chairs of all committees other than that of the Planning Committee and that the SRAs to all members of committees (with the exception of the Licensing, Planning and Joint Development Control Committees) be discontinued. This saving could be reallocated to part fund the recommended changes to the Basic Allowance, the Planning Committee Chair's allowance or expenses.
- vi. With the exceptions outlined above, other SRAs remain as they are for the present, and a further detailed review of SRAs be conducted within 6 months when the impact of current developments in Councillor roles and responsibilities is clearer. The objective of this review will be to produce an internally consistent scheme for Basic and Special Responsibility Allowances which will be appropriate to current Councillor roles and responsibilities.

## **IT/Expenses**

- vii. As part of the move to increase efficiency and reduce waste, IT support be enhanced for councillors. (The Panel understand that there are IT support issues within the Council which should be resolved). This will produce efficiencies in the longer term. The council already support councillors by providing new laptops when requested. This should continue to be the case but the automatic issue of laptops or tablets is not agreed.
- viii. As the stationery expense is so out of date the claim for stationery expense be removed and a gross amount of £75 per councillor per annum be allowed in addition to the Basic Allowance. This is to cover stationery, mobile phone and other communication expenses.

- ix. Apart from the changes outlined above travel, subsistence and carers' allowances remain the same but carers should be paid at least the Living Wage.
  - x. That the next full review of the Members' Allowances Scheme should take place not more than two years from the date of the Panel's report.
- 2.2 That Council approves the budgetary requirement for 2016/17 up to £46,917 from Reserves.

This page is intentionally left blank

## **EU Citizens and hate crime - Motion to Council Notes**

Although elsewhere in the Country and across Cambridgeshire there have been disturbing reports of a rise in racist and hate crime Cambridge City has not experienced the same issues. This is not surprising when the city has been noted for its diversity, openness, welcome and tolerance, an approach that the City Council has encouraged and supported through its services and initiatives.

Superintendent Jon Hutchinson of Parkside Police said ‘– Cambridge Constabulary saw an increase in hate crime in the two weeks leading up to 7<sup>th</sup> July. The increase was less than was seen in other areas and was not in the form of coordinated activity. The incidents have since decreased. They were mainly from school age children and were individual comments which the schools reported to the police, this was seen as a positive approach and showed the trust the schools have in local policing to effectively and sensitively address the issue. There are generally no significant issues of hate crime in Cambridge City and when incidents do arise we work closely with the City Council and the community to address them.’

The City Council Safer Communities Team and the Housing service have not had an increase in reporting of racist or hate crime incidents. However, we have been active in reassuring the local BME community and have liaised with the police during EID to support the local Muslim community to feel safe to go about their celebrations. We plan to do further work with EU Citizens in raising awareness of how to report incidents and to ensure that they feel supported in the city. The Council will continue to work closely with the police to capture any activities or incidents and to address them at the earliest stage.

Given the two proposed motions and the increase in hate crime nationally following the referendum result, all our operatives have been briefed on this issue and requested to report any incidents of hate crime, including posters/ graffiti, to their manager to ensure the offending items are removed. The managers in turn will then pass the information to the Safer Communities Team for follow up.

Despite some rough sleepers in the city being of Eastern European origin at present housing advice haven’t heard any reports of hate

crimes in Cambridge against this group and there is already a service (Central and Eastern European Homelessness Project) that supports them to leave the streets.

The Chypps team is about to go out to all city primary schools with its summer programme and will be running SummerDaze 2016, details of which are on our website. The programme is open to all, it's FREE and we will welcome families to all of the events and activities.

We are working closely with other organisations within the city such as The Cambridge Ethnic Community Forum and the Cambridge Campaign for Refugee Resettlement and will continue to do so to ensure all our residents feel welcome and safe in the city.



## **Viability Assessments for Affordable Housing**

### **The Motion**

Council notes that Greenwich Borough Council has adopted a requirement obliging publication of a viability assessment that is both full and un-redacted to justify any shortfall from Local Plan affordable housing targets in plans that are submitted for residential developments. It requests the Executive Councillor for Planning Policy and Transport to work with officers to investigate this approach for introduction in Cambridge as part of a wider review to update the Council's handling of developer obligations for affordable housing.

### **Background**

The Affordable Housing SPD January 2008 includes advice about the type of information that the Council expects developers to provide in the event that they argue that 40% affordable housing cannot be provided.

The Council has prepared and consulted on a draft Affordable Housing SPD (March 2014) and Planning Obligations Strategy SPD (March 2014) as part of the preparation of the new Local Plan. Adoption of these documents has been delayed due to the timing of the Local Plan Examination. Both documents will need to be refreshed in order to reflect changes to government policy such as the Housing and Planning Act 2016 since the drafts were prepared back in 2014.

The Council has received several planning applications which have included information regarding the viability of the development proposals as justification for reductions in % of affordable housing against the 40% normally sought and for reductions/removal of contributions towards mitigation measures.

There have been disagreements between developers and the Council regarding the amount of viability information that this published in full on the Council's web pages as part of the application. This has led to tension between the desire of the Council to be fully transparent in its decision making and the desire of developers for commercially sensitive information to be redacted.

A commitment has already been given by Councillor Price at Full Council on 25 February 2016 to maximising transparency for members and also for the public in regard to viability assessments.

Officers are alive to this issue and are aware of practice in London including the work of the London Councils S106 group on this, and note that Greenwich and other London Boroughs are requiring publication of the viability reports.

Alongside the development of policy, Cambridge and South Cambridgeshire Planning Services are working together on the development of a Greater Cambridge approach to delivery which would support a consistent and shared protocol for S106. Part of this will relate to the way in which we require and publish information on S106 and viability. This could include some form of interim approach pending a review of the emerging affordable housing SPD and Planning Obligations Strategy SPD. However, this needs to be carefully considered because whatever approach is agreed will need to have weight in the decision making process.

Contact has also been made with the Consultants who have helped the Council with assessment of viability reports and they are willing to assist in the formulation of advice/guidance. This work will be taken forward over the coming months.

Councillor Ratcliffe will look to alter motion 6a with the consent of the Council (additional text underlined)

## **The Motion**

This Council notes

- The majority national referendum vote to leave the European Union, creating new challenges for Cambridge as an international city
- That nationally and locally there is a need to address the wider reasons for the exit vote and the disaffection many felt towards the EU and the wider political system
- That locally a large majority of Cambridge and South Cambridgeshire residents voted to remain
- That our community enjoys and welcomes EU citizens as residents, people who regard Cambridge as their home and who perform key roles in our economy and in local NHS services and study or research at the city's two Universities, and who deserve clear assurances that they are welcome to stay
- That there have been disturbing reports of a rise of racist and xenophobic incidents, hate crime and racist graffiti in Cambridgeshire, including hate messages targeted at local residents from Poland distributed recently in nearby Huntingdon
- That Cambridgeshire police and the Council's Safer Communities Team are working effectively to combat hate crime and encourage community cohesion

This council states that:

- Cambridge is determined to stay a diverse, open, welcoming and tolerant city
- EU citizens contribute much to our community and should be granted clear rights to remain, and need a statement now by Government supporting this

- There is no place for racism or hate crimes in our city and that any perpetrators need to be caught and prosecuted.

This council therefore resolves to:

- Write to the new Prime Minister, and (when appointed) the Minister responsible for Brexit negotiations ~~all the candidates for that job~~, asking for a clear statement from each of them supporting the rights of EU citizens already here in Cambridge to remain in the UK
- Write in similar terms to the city's two MPs informing them of this motion and asking for their assistance in lobbying government to achieve our objectives on this, and in tackling hate crime
- Continue the council's work with community organisations and Cambridgeshire police in combating and preventing hate crime, and investigate further opportunities to build our city's commitment to togetherness and tolerance and support the rights of all our residents to live and work here in peace, whatever their nationality and culture
- Continue to work on the wider impacts on the city of the exit vote, and any opportunities, working with local organisations , employers and our MPs.

**Labour Amendment to Motion 6b: Viability Assessments for Affordable Housing** (additional wording underlined)

**Proposed by Councillor Blencowe and seconded by Councillor Price.**

**The motion**

Council notes that at the Full Council in February of this year a clear commitment was given by Councillor Price that in regards to Viability Assessments the Council would be seeking to maximise transparency for the benefit of both councillors and the public, acknowledging the clear public interest in the issue of affordable housing policy commitments.

Council further notes that Greenwich Borough Council has adopted a requirement obliging publication of a viability assessment that is both full and un-redacted to justify any shortfall from Local Plan affordable housing targets in plans that are submitted for residential developments. It requests the Executive Councillor for Planning Policy and Transport to work with officers to investigate this approach for introduction in Cambridge as part of a wider review to update the Council's handling of developer obligations for affordable housing.

Furthermore Council is requested:

- to consider other emerging best practice in viability assessment and reviews, including the work of the London s106 group, with a view to maximum transparency for members and for the wider community.
- and to work with South Cambs Planning Services, on the development of a consistent shared Greater Cambridge protocol for s106 including the option of an interim approach pending a review of the Affordable Housing SPD and the Planning Obligations SPD on adoption of the new draft Local Plans.

This page is intentionally left blank

## **Council Meeting: Oral Questions in Order for Council**

**14 July 2016**

### **Primary Question**

#### **1) Councillor Baigent to the Executive Councillor for Finance and Resources**

Is the Council investment in Haverhill business park generating a return?

#### **2) Councillor Austin to the Executive Councillor for Executive Councillor for City Centre and Open Spaces**

How much longer will the public have to wait before they have full access to Jesus Green? It is now over six weeks since the Beer Festival ended and damage was done during the dismantling and removal process.

#### **3) Councillor Barnett to the Executive Councillor for Communities**

How are plans for 2016 Folk Festival progressing?

#### **4) Councillor Cantrill to the Leader**

Does the leader believe that the replacement lighting on Burrell's Walk satisfies both the form and function objectives that were discussed at length prior to the work commencing?

#### **5) Councillor Sinnott to the Executive Councillor for Environment and Waste**

Can the Executive Councillor update the council on progress with the next stages for electric and hybrid taxis?

#### **6) Councillor Ratcliffe to the Leader**

Further to reports of hate crime in Huntingdon since the EU Referendum, have similar incidents been occurring in Cambridge?

#### **7) Councillor Todd-Jones to the Leader**

Given the importance of the City Deal proposals for Histon Road and Milton Road, can the Leader give the Council an update on the Local Liaison Forum process?

**8) Councillor Gehring to the Leader**

Does the Leader agree that more democratic scrutiny is better for sustainable long term decisions such as for the City Deal?

**9) Councillor Smart to the Leader**

Can he update Councillors on devolution since the recent special council meeting?

**10) Councillor Bick to the Executive Councillor for Housing**

Which of the new actions to prevent rough sleeping reported to him at Housing Scrutiny Committee is already having an impact on today's noticeably worsened situation on the city's streets? Does he think there is enough hostel capacity in the city?

**11) Councillor Sargeant to the Leader**

What is the current position on work to develop shared services with other councils?

**12) Councillor Sarris to the Leader**

Are the police reviewing Parkside Police Station and what is the Council's view?

**13) Councillor Adey to the Leader**

Would the Leader of the Council please indicate what difference the result of the referendum on EU membership will have upon the Authorities twinning links?

**14) Councillor Page-Croft to the Executive Councillor for Environment and Waste**

Does the Executive Councillor believe in the use of by laws by the city council to deal with issues?



### **Secondary Question**

#### **15) Councillor Barnett to the Executive Councillor for Finance and Resources**

Given opposition party claims about maternity leave provision during the 2015/16 budget setting process, can he advise the outturn on the funding reserve allocated?

This page is intentionally left blank